

A G E N D A
Cheatham County Board of Education

November 5, 2007

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Barry Breen, Susan Greer, Jackie Kemp, Dianne Proffitt, Chris Spiegl, and Rickey Thomas
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum thirty (30) minutes)
7. Presentations and Awards:
8. Reports:
 - A) 2007 Report Card
 - B) CCCHS Report
9. Hearing of Delegations:
10. Consent Agenda:
 - A) Minutes: September 25, 2007 and October 1, 2007
 - B) Approval for tenure:
 - C) Disposal of surplus equipment/materials:
 - 1) HHS Principal Simpkins requests permission to dispose of one Toshiba TV

D. School fees:

E. Field trips:

1) HHS Principal Simpkins requests permission for the wrestling team to travel to St. Charles High School in St. Charles, Missouri – Friday, January 11, 2008, and Saturday, January 12, 2008.

2) SMS Principal Bell requests permission for one hundred eighth-grade students to travel to Washington, D.C. – Wednesday, May 28, 2008, - Friday, May 30, 2008. Schools will be dismissed May 23rd.

3) HMS Principal Schliwa requests permission for the boys basketball team to travel to Evansville, Indiana on Saturday, January 12, 2008.

F. School/Principal request:

1) PVE Principal Dyce requests permission for Margaret Hampton, PVE music teacher, to conduct private piano lessons in her classroom. The thirty minute lessons will be available on Mondays, Tuesdays, and Thursdays.

2) CCCHS Principal Leavitt and AD Morton requests permission for 4th period basketball practice during the 2007-2008 fall semester.

G. Early Graduation Request:

H. Committees:

11. Budget and Finance:

A) Budget Amendment - requires Board approval, then send to County Commission for approval

12. Old Business:

A) Revise on **second reading** Board Policy 6.200, Attendance. Board Policy #1.600, Policy Development and Adoption, reads in part: *The Board's approval of the proposal or return for study and/or further revision shall constitute the first reading.* This was accomplished during the July 19th and July 24th work session. This revision was tabled on August 6, 2007.

B) Revise on **second reading** Board Policy 6.317, Student Disciplinary Hearing Authority. This revision was passed on first reading October 1st. The following will be added as paragraph four:

The DHA shall notify the parent or guardian of the student, the student, and any other appropriate person of the time, place and date of the hearing within forty-eight (48) hours of receiving notification of the suspension/expulsion.

The following will be added as the last two paragraphs:

**The notice of the hearing shall include a statement that, unless the student's parent or guardian requests an open hearing in writing within five (5) days of receipt of the notice, any hearing will be closed to the public.²*

***Note: Zero-tolerance offenses set forth in statute (e.g. firearms, drug possession and battery upon a school employee, etc.) require mandatory calendar year expulsion or assignment to alternative placement for a calendar year unless modified by the director of schools.*

13. New Business:

A) Revise on **first reading** Board Policy 5.600, Staff Rights & Responsibilities. Item 6 shall be revised to read as follows:

All staff members are expected to dress in a professional manner that inspires respect and serves as a role model for students. It is recognized that attire must also be appropriate for the staff's assignment, the needs of the students, and the physical needs of the staff member. Clothing should be modest, of an appropriate size, and aligned with the student dress code. No piercings, other than earrings, or visible, offensive tattoos will be allowed. At all times, staff members are required to wear their name badge. It is understood that problems of staff dress shall be handled professionally between staff members and his/her immediate supervisor.

B) Revise on **first reading** Board Policy 2.806, Bids and Quotations, as proposed by TSBA. Current policy states that items over \$5,000 shall be based on competitive bids. The proposed revision states, in part, that items over \$10,000 shall be based on competitive bids.

C) Adopt on **first reading** Board Policy 6.3071, Student Alcohol and Drug Testing. The policy shall read:

Students shall be notified in writing at the beginning of each school year or at the time of enrollment that they are subject to testing for drugs and alcohol during the school year.¹ Principals or their designee are authorized

to order drug tests for individual students when there is a reasonable suspicion to believe that:

- 1. The school board policy on alcohol and drug use has been violated;*
- 2. A search of lockers, vehicles, persons, and/or containers produced evidence of the presence of drugs and/or alcohol;*
- 3. Through observation or other reasonable information reported by a teacher, staff member, or other student that a student is using drugs and/or alcohol on school property.*

Upon reasonable suspicion based on the criteria referenced above, the principal shall take the following steps:

- 1. Call the student into the principal's office or another private place;*
- 2. Notify the parent or guardian of the student of the impending test;*
- 3. Summon a school health professional to the proceeding and to assist in furtherance of the proceeding;*
- 4. Inform the student of the substance of the information which is the basis for the determination that a test is necessary;*
- 5. Inform the student of the procedures which are followed in administering the test;*
- 6. Give the student an opportunity to decline the test and inform the student that if the test is not taken, the penalty is suspension from school and a hearing before the Student Disciplinary Hearing Authority.*

A principal, his or her designee or school health professional, with a witness shall take the student to a designated place in the school and collect a specimen from the student. This specimen shall be taken in a manner which will protect the privacy rights of the students and which will assure that the integrity of the specimen itself is not compromised.

The type of specimen taken shall depend on the substance in question and the test performed on the specimen shall be appropriate for accurate detection of the substance in question. Once taken, the school health professional shall give the specimen an identifying number which in no way will reveal the identity of the student.

A principal, his or her designee or a school health professional shall forward the specimen for analysis to a laboratory accredited by the Tennessee Department of Health and Environment and designated by the Board.

Upon receiving a written, certified copy of the analysis from the laboratory, the principal shall do one of the following:

- 1. If the results of the analysis are negative, all evidence of the individual test, including all records in the school that the test was ordered and the reasons therefore, shall be destroyed..*
- 2. If the results of the analysis are positive, the student and parents or guardian shall be given the written notice of the result. In addition, they shall receive referral information which shall include in-patient, out-patient, and community-based drug and alcohol treatment programs. The principal shall recommend/take whatever disciplinary action he/she deems necessary under the circumstances and that is in compliance with state law and board policy.*
- 3. The principal will notify law enforcement officials only after consultation with the Director of School.*

D) Approval of the 2007-2008 teacher contract between the Cheatham County Board of Education and the Cheatham County Education Association.

E) Approval of the 2007-2008 Report of School System/School Compliance.

F) Approval of the Memorandum of Understanding between the Cheatham County Board of Education and the Cheatham County Youth Basketball Association. This agreement must be executed each year, it is not perpetual or continuing unless re-executed each year.

14. Brief comments from Board Members
15. Announcements and Recognitions
16. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

Ron R. Goehring, CMS faculty, 10/17/07, following thirty-three years of teaching experience with the last twenty-two in Cheatham County

B. Administrative Positions approved:

C. Leave of Absence approved:

Sue Anderson, ECE school nutrition, extend leave until 1/15/07

Joanna Melton, PVE faculty, 10/15/07 - 5/23/07

Debra Williams, Sp Ed SLP, 9/24/07 - 10/22/07

Sheri L. Brumit, ACE sp ed faculty, 11/26/07 - 1/8/08

Mary Melton, HMS faculty, 11/15/07 - 12/07/07

Barbara Hunter, Custodian, 10/5/07 - 12/01/07

D. Resignations:

Wayne Hines, HHS faculty 10/26/07

Megan McCullough, HMS faculty, 10/23/07

Mackie Godwin, SHS school nutrition manager, 11/30/07

Sara Crockett, ACE school nutrition, 10/5/07

Myra Allen, ACE school nutrition, 10/5/07

Melissa Soto, SMS school nutrition, 10/3/07

Melanie Vuocolo, ACE faculty, 9/28/07

Summer Jennings, bus driver, 9/27/07

Janine Powers, WCE Daycare site director, 10/19/07

E. Termination of Employment:

F. Transfers approved:

Debbie Harlinger, from PVE faculty to system-wide K-4 Literacy Coach, 10/4/07

Jeremy Boyd, from HHS sp ed faculty to Sp Ed office transition coordinator, 10/17/07

Stephanie Davenport, from SMS sp ed faculty to Sp Ed countywide consulting teacher, 8/1/07

G. Elections/Placements approved:

Jennifer Jackson, PVE faculty, 10/5/07

Judith McIntosh, HHS faculty, 8/24/07

Jeff Bryan, PES faculty, 7/30/07

Pat Biggs, Cheatham Academy counselor, half-time, 10/15/07, new position

Shelly Burgan, CMS sp ed faculty, 10/15/07

David Helton, HHS faculty, 10/29/07, pending licensure, pending background check

DeJuan Parker, HHS sp ed faculty, 10/16/07

Ryan Philipp, HHS faculty, 8/4/07

Barbara Morris, ECE sp ed assistant, half-time, 9/25/07, new position

Dawn McCasland, ECE Title I assistant, half-time, 10/1/07, new position

Brenda Owens, ECE Title I assistant, half-time, 10/1/07, new position

Melody Hudson, ACE Title I assistant, half-time, 10/1/07

Aaron Schrader, ACE Daycare, 10/2/07, pending background check

Nina Foust, PVE school nutrition, 10/1/07

Donna Massey, KSE school nutrition, 10/1/07

Patricia Burgess, KSE school nutrition, 9/24/07

Debra Hamm, SHS school nutrition, 8/1/07

Kimberly Murr, CMS school nutrition, 10/22/07

Robert Woodard, KSE school nutrition, 10/29/07

Larae Bethel, PVE Daycare, 9/7/07

Julieta McPherson, CMS head softball coach for 2007-2008

Tracy Douglas (WCE teacher assistant), CMS volunteer assistant coach for 2007-2008

Cory Adams, CMS head baseball coach for 2007-2008

Ben Brinkley, CMS volunteer assistant baseball coach, non-faculty, for 2007-2008, pending background check

The following custodians:

Timothy Gann, ACE

Ewa Wisniewski, CHS

Tammy Lee, CHS

Matthew Forrest, CMS

Amera Sweatt, CMS

Chris Decker, CMS

Clifford Bowman, HHS
Robert Pannell, HHS
Jacob Ingle, HHS
Elaine Escue, HMS
George Misak, KSE
Whitney Nickens, PVE
Jackie Hampton, WCE
Sandra Biggs, WCE

2. Homework Hotline usage 8/9/07 - 9/30/07