

A G E N D A  
Cheatham County Board of Education

October 5, 2009

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Michelle Collins, Tim Williamson, Greg Horton, Dianne Proffitt  
Chris Spiegl, and Tammie Lavender
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum  
thirty (30) minutes)
7. Presentations and Awards:
  - A) Community Bank & Trust for continued partnership with education
  - B) CHS Athletic Director Jack Morton for the school events on Sept. 11<sup>th</sup>
  - C) School Nutrition Supervisor Melanie Hamilton for SDOE commendations
8. Reports:
9. Hearing of Delegations:
10. Consent Agenda:
  - A) Minutes: September 1, 2009 and September 22, 2009
  - B) Approval for tenure:

C) Disposal of surplus equipment/materials:

- 1) CHS Principal Newton requests permission to dispose of the following obsolete/broken items: 5 student chairs, 5 student desks, 8 computer tables, 1 computer station, 1 metal cabinet, 2 tripod tables, and 1 cooling tower
- 2) Title 1 Director Simpkins requests permission to dispose of one Apple computer monitor
- 3) School nutrition Supervisor Hamilton requests permission to dispose of two irreparable refrigerators.
- 4) SMS Principal Bell requests permission to dispose of one old cabinet.
- 5) HHS Principal Emery requests permission to dispose of the following broken and irreparable items: cubicle dividers, laser disc player, two printers, three monitors, four keyboards, mice and computer cords

D) School fees:

- 1) SHS Principal Ray, CHS Principal Newton, and HHS Principal Emery requests approval of a \$50.00 graduation fee to cover the following items and expenses: diploma covers, custom diplomas, honor cords, Val & Sal medallions, security, flowers & decorations, programs, cap & gown

E) Field trips:

- 1) CHS Principal Ray and CHS Principal Newton requests permission for 4 students and 2 adults to attend the JTG Leadership National Conference in Washington D.C. November 18 – 22, 2009.
- 2) SHS Principal Ray requests permission for sixteen players and two coaches to participate in a girls' basketball tournament in Greenville, Tennessee. Parents will transport – departing Sunday, December 27, 2009, and returning Thursday, December 31, 2009.
- 3) SHS Principal Ray requests permission for nineteen players and four coaches to participate in a boys' varsity tournament in Louisville, Kentucky. Parents will transport – departing on Sunday, December 27, 2009, and returning Thursday, December 31, 2009.
- 4) SHS Principal Ray requests permission for thirty members of the girls/boys' basketball teams and five coaches to participate in games in Oxford, Alabama and Jacksonville, Alabama. They will depart by

charter bus from SHS at 9:00 a.m. on Tuesday, November 24, 2009 and return 11:00 p.m. on November 25, 2009. Schools are closed November 25<sup>th</sup>.

F) School/Principal request:

G) Early Graduation Request:

H) Committees/Appointments:

11. Budget and Finance:

12. Old Business:

A) Revise on **second reading** Board Policy 4.302, Field Trips/Excursions/Competitions. This policy revision passed first reading on September 1, 2009. Some of the changes include:

Page 1, first sentence shall read:

*The guidelines from this policy will apply to ALL Field Trips, Excursions, and Competitions.*

Page 1, first sentence of the second paragraph shall read:

*With the exception of district athletic events and play offs, all trips up to 300 miles round trip from the school will be charged a fee of \$1.00 per mile; for any trip over 150 miles from the school, the Board will not provide buses.*

Page 2, article 5 shall read:

*Overnight trips and chaperones shall be approved by the principal, the supervisor, director of transportation, and the director of schools. The request must be approved by the Board at the regular scheduled Board meeting prior to any financial arrangements being made. These groups shall be accompanied by at least one certified staff member, who shall be responsible for student conduct while on the trip, There must be at least one male and one female chaperone if the trip is for students of both genders.*

Page 2, article 6 – the last sentence shall read:

*Students will make up any missed work.*

Page 2, article 7 shall be deleted and remaining articles renumbered.

Page 2, article 8 (formerly article 9) shall read:

*No field trips for grades 9-12 shall be scheduled during the last two weeks of a school semester or course cumulative exams. No field trip for grades 3 – 8 shall be scheduled two weeks before any state mandated or standardized test.*

Add the following as article 9:

*Students who choose to take part in a school sponsored or affiliated field trip, excursion or athletic event/competition, held outside the grounds of that student's designated school, shall do the following:*

*A. travel to and from the event, activity or competition on authorized school transportation or in accordance with TSSAA rules for the transportation of students to and from sporting events; and*

*B. eat all meals with the other participating students from his/her school under the supervision of a coach and/or certified staff member; and*

*C. if overnight accommodations are necessary, all students will:*

*1) adhere to a strict curfew set and enforced by the certified staff member and/or coach; and*

*2) remain with the group with whom the student is on the field trip, excursion, or athletic event/competition at all times (unless written authorization by parent or guardian is provided); and*

*3) use accommodations reserved by the school, or its designated representative staying in a designated area with other students under the control and supervision of the certified staff member and/or coach.*

*D. Failure by any student to agree to the rules set out in this policy will result in non-participation in the field trip, excursion or athletic event or competition.*

*E. Failure by any student to abide by this policy, in whole or in part, will result in the student being immediately withdrawn from the field trip, excursion or athletic event/competition and subsequent disciplinary action as determined by the school principal.*

*F. Failure by any certified staff member, coach, or individual otherwise employed by or affiliated with the Cheatham County School District or Board of Education, to abide by or strictly enforce this policy shall immediately result in a report being submitted to the school principal and Director of Schools for disciplinary action.*

Page 3, article 10, first sentence shall read:

*All accidents that occur on a school-sponsored trip shall be reported by the certified employee or coach to the principal immediately.*

Add this paragraph to follow article 10, page 3:

*The guidelines from this policy shall also apply to summer Field Trips, Excursions, and Competitions.*

B) Revise on **second reading** Board Policy 4.600, Grading System. This policy passed on first reading September 1, 2009. Changes to this policy include the following:

Page 1, the first paragraph under Weighting for Advanced Placement and Dual Enrollment Courses shall read:

*Students enrolled in an Advanced Placement or Dual Enrollment course shall take the end of course test. Students who attempt the test and do not pass will have three (3) points added to their semester average in the individual courses. Students who attempt and pass the test will have a total of five (5) points added to their semester average in the individual courses.*

Page 2, Grades 9 – 12, add the following as the third paragraph:

*Students entering the 9<sup>th</sup> grade on and after the fall of 2009 will take End-of-Course tests when they take the following courses: Algebra 1, Algebra 2, Geometry, Biology, Chemistry, Physics, U.S. History, English 1, English 2, and English 3. The formula for these courses the first 2 years will be: (course grades X .7) + (End-of-Course test X .2) + (teacher-made final exam X .1). The formula thereafter will be (course grades X .7) + (End-of-Course test X .25) + (teacher-made final exam X .05).*

Page 2, Grades 9 – 12, the last sentence shall read:

*If the incomplete is not removed by the end of the semester, then that grade shall become an "F".*

C) Revise on **second reading** Board Policy 4.603, Promotion and Retention. This policy passed on first reading September 1, 2009. Changes to this policy include the following:

Page 1, paragraph 2 under Retention shall read:

*In order to maximize the opportunity for remediation, students with problems shall be identified and parents or guardians shall be informed periodically of remedial efforts and given progress reports.*

Page 3, paragraph 2 under Carnegie Unit Requirements (9-12) shall read:

*Typically, students on the Four-Period Day (4x4) for one year shall earn a maximum of 8 credits (Carnegie Units) to meet graduation requirements – two years – 16 credits; for three years, 24 credits; for four years, 32 credits toward the 28 credits necessary for a diploma.*

13. New Business:

A) Textbook Coordinator Simpkins request permission to dispose of out-of-adoption textbooks. Any funds collected will be deposited into the textbook fund to help defray the purchase of new books.

B) Approval of the 2009-2010 Extended Contract for the Cheatham County Schools

C) Approval of the Mass Care Shelter Agreement with the Nashville Area Chapter, American Red Cross. This agreement would allow the Red Cross to use the Board's buildings, grounds, and equipment for mass care shelters required to conduct Red Cross Disaster Services activities. All shelter agreements are renewed yearly – expiring July 31<sup>st</sup>.

D) Approval of the Cheatham County School System Compliance Report for the 2009-2010 school year

E) Consideration of the revised lease for the EMS Ambulance Station in Kingston Springs on the Harpeth Middle School campus.

F) CCEA contract negotiation

G) Revise on **first reading** Board Policy 2.401, Gifts and Bequests.

Changes include the following:

The first sentence of the first paragraph shall read as follows:

*The director of schools is authorized to accept gifts to the school system for particular schools in behalf of the Board.*

Add the following as the last sentence of paragraph two:

*All gifts and/or modifications to or upon school property and buildings must be Americans with Disabilities compliant.*

Add the following to the end of item 2:

*In no event shall anyone repair, renovate, improve, or construct any structure, whether temporary or permanent, or fixture on property owned, leased, or controlled by the Board without the consent of the Board and at the recommendation of the Director. In no event should this be interpreted to prohibit routine maintenance of school facilities.*

14. Brief comments from Board Members
15. Announcements and Recognitions
16. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

B. Administrative Positions approved:

R. Dale McCarver, Director of Technology and Student Information Services, 8/31/09, replaces P Enters

C. Leave of Absence approved:

Martha Ellen Jones, CHS faculty, 8/17/09 – 12/18/09

Erin Peterson, CMS faculty, 8/24/09 – 11/9/09

Dana Gibbs, CHS faculty, 1/4/10 – 3/31/10

Janice E. Brown, PES para-professional, 10/7/09 – 12/2/09

Michelle Denney, bus driver, 8/17/09 – 9/28/09

Brenda Martin, PES daycare site director, 8/24/09 – 9/4/09

Lori Green, SHE faculty, 9/17/09 – 12/18/09

Marvis Perry, maintenance, extend leave through 10/31/09

D. Resignations:

Betty A. Huff, ACE school nutrition, 9/4/09

Billy Humphreys, ECE custodial, 8/28/09

Kimberly Russell, ECE custodial, 9/11/09

Yang Burke, bus aide, 8/25/09

Angela Huff, ECE Daycare, 7/17/09

Brandi Dixon, ECE Daycare, 8/14/09

Desiree LaFave, KSE Daycare, 7/31/09

Jennifer Reese, KSE school nutrition, 9/18/09

E. Termination of Employment:

F. Transfers approved:

Rebecca McCoy, from ACE sp ed assistant to ACE Title 1 asst, new position 9/8/09

Jill Hutchison, from WCE part-time general assistant to full-time general asst, replacing G Hunter's half-time, 9/1/09

G. Elections/Placements approved:

Sara Shrewsbury, Sp Ed county-wide Student Support Personnel, 8/4/09, new position – two year stimulus money, pending licensure

Emily Abriola, SHS Drama, 9/21/09, pending licensure, replaces D McCarver

Jessica Sponseller, CMS sp ed faculty, interim for Mandy Batson, 8-26-09 – 10/9/09

Pamela Reeves Lambert, county-wide ESL, pending licensure, 9/8/09, replaces B. Seifert

Brandon Evan Spun, CHS faculty, interim for E Jones beginning 8/31/09, pending licensure

Amber Kiser, SMS faculty, interim for L Young 8/10/09 – 5/28/09, pending licensure

Tia Rhiannon Kellum, SHS faculty, fall 2009, pending license, replaces Johnson

Cody Smythia, CMS sp ed life skills asst, (30 day trial), new position, 9/21/09

Pamela Tanksley, KSE school nutrition, 9/23/09, replaces J Reese

Rebecca Lewis, CMS half-time assistant, 9/14/09, replaces T Stone

Daphne Gillihan, ACE Title 1 assistant, 9/8/09, new position

Sharon Gudan, ACE sp ed assistant, 9/8/09, replaces B McCoy

Danita Duncan, KSE sp ed assistant, 8/31/09, new position

Beverly Cox, ACE school nutrition, 8/28/09, replaces B Huff

Brandy Gardner, PES school nutrition, 9/2/09, replaces D O'Connor

Debra Duncan, bus aide #64, 9/8/09, replaces L Gonzales

Lucy Gonzales, bus aide #66, 9/8/09, replaces Y Burke

Michael Seeber, KSE Daycare, 9/2/09, replaces A Davison

Amanda Clayton, ECE Daycare, 9/1/09, replaces B Dixon

Darrell Davis, HHS girls' basketball coach, for 2009-10 SY  
Jim Hasse, HHS asst. volleyball coach, non-faculty, for 2009-10 SY  
Jeremy Boyd, CHS baseball coach, for 2009-10 SY  
Josh Garza, SHS non-faculty asst. football coach, for 2009-10 SY  
Logan Pierce, SMS asst. boys basketball coach, SHS faculty, for  
2009-10 SY  
Karen Brady, SHS girls' rugby assistant coach, 2009-10 SY  
Fred Enters, SMS volunteer assistant volleyball coach, 2009-10 SY  
Ladonna Prentice, ACE-WCE abbreviated day bus driver, 9/30/09,  
new position  
Regina Cohen, ACE-WCE abbreviated day bus aide, 9/30/09, new  
position