

MINUTES

Cheatham County Board of Education

July 6, 2009

Call to order:

The Cheatham County Board of Education met in regular session on Monday, July 6, 2009, in the Board Room of the Educational Annex Building. Chairperson Dianne Proffitt called the meeting to order at 7:00 p.m. and welcomed everyone to the meeting.

Moment of silence: led by Mr. Horton

Pledge of Allegiance: led by Mr. Horton

Roll call:

Present were Michele Collins, Tim Williamson, Gregory Horton, Dianne Proffitt, Chris Spiegl, and Tammie Lavender. The law requires a majority of the membership of the Board for passage; therefore, four votes are required to pass any question before the Board.

Approval of agenda:

Chairperson Proffitt stated there were additions to the agenda: item 13-C, approval to use two classrooms at the Board Annex for two adult classes and 13-D, approval of Woods & Woods as Board Attorney for one year. Proffitt asked if there were other changes to the agenda. Hearing none, she entertained a motion. Collins made a motion, seconded by Spiegl to approve the agenda with the noted additions. That motion carried unanimously.

Public Forum:

The public forum offers the public an opportunity to address the Board about various issues. Proffitt specified that anyone wishing to address the Board must complete the Public Forum form prior to speaking. Richard Dittman addressed the termination agreement between Director Seifert and the Board. Cheatham County Mayor Bill Orange thanked the Board for considering the fifty-year lease with EMS at Harpeth and the use of two classrooms for adult classes, paid with stimulus money, in the Educational Annex Building.

Presentations and Awards:

Students were recognized and congratulated for the highest scores on the Gateway and End-of-Course tests for the 2009 spring semester. Interim Director Williams expressed thanks to these student's teachers for their efforts and accomplishments.

Gateway, English 2 – scored 55 out of a possible 62

Cory E. Bunning, HHS - absent
Megan K. Hasse, HHS - absent
Riley E. Rich, HHS - absent
Zachary K. Sexton, HHS - absent
Taylor N. Claibourne, SHS - absent

Gateway, Biology – scored 55 out of a possible 62

Kyle M. Zumbrunnen, SHS - absent

Gateway, Algebra 1 – scored 55 out of a possible 62

Isaac L. Greer, HHS - absent

End-of-Course, English 1 – scored 50 out of a possible 60

Julia I. Batson, SHS - absent

Kayli D. Scott, SHS - absent

Kyle M. Zumbrunnen, SHS - absent

End-of-Course, U S History – scored 49 out of a possible 60

Dillon S. Jones, SHS

Reports:

PES Principal Barrow spoke about the school's sixth Fine Arts Frenzy Grant. The funding was made possible by the Arts Build Community Program which is funded by the Tennessee General Assembly and Community Foundation of Middle Tennessee, with matching funds from the PTO and the school. She shared a power point presentation.

Hearing of Delegations: None

Consent agenda:

Items are placed on the consent agenda that are routine and do not require discussion. Chairperson Proffitt asked if there was an item on the consent agenda any Board Member wished to pull for separate consideration. Horton made a motion, seconded by Lavender that high school AP fees be pulled for clarification and voted on at a later date. That motion passed unanimously. Williamson made a motion, seconded by Lavender to approve the consent agenda, with the high school AP fees pulled. Horton commented that he had a problem with the private daycares in the schools. Chairperson Proffitt declared the motion passed with Horton voting no.

A) Minutes approved: June 1, 2009 and June 18, 2009

B) Approval for tenure: None

C) Disposal of surplus equipment/materials:

- 1) CA Principal Jones granted permission to dispose of the following items:
5 monitors, 5 computers, 3 printers, 1 video cassette player, 3 keyboards, 1 fax machine, 1 scanner/copier
- 2) SMS Principal Bell granted permission to dispose of the following items:
1 copier, 5 monitors, 11 CPUs, 1 Apple, 3 external floppy drives, 2 calculators, 1 card reader, 1 CD player, 1 fax, 1 LCD projector, 100 library books, 3 sets outdated Standardized Test Practice workbooks, 15 pieces instructional materials, 1 laser disc
- 3) WCE Principal Raymer granted permission to dispose of the following items:
3 printers, 5 monitors, 1 fax machine
- 4) CMS Principal Norris granted permission to dispose of the following items:
40 damaged books, 88 \$1.00 calculators, 1 VCR, 1 overhead projector,

- 12 printers, 13 CPUs, 10 monitors, 1 CD/cassette player, 9 calculators, and assorted keyboards, mice, speakers, & cords for CPUs, sports equipment
- 5) CHS Principal Leavitt granted permission to dispose of the following items:
1 overhead projector, 4 computers, 3 student desks, 1 teacher desk
- 6) KSE Principal Bramble granted permission to dispose of the following items:
18 library books, 1 printer

D) School fees:

1) ECE Principal Young granted approval of 2009-2010 fees:

\$25.00	K – Supply fee
\$ 5.00	K – Art
\$15.00	1 st – Supply fee
\$ 5.00	1 st Art
\$ 3.00	1 st Computer
\$21.25	1 st workbooks
\$15.00	2 nd Supply fee
\$ 5.00	2 nd Art
\$ 3.00	2 nd Computer lab
\$ 3.00	2 nd School planner
\$ 7.00	2 nd workbooks
\$15.00	3 rd Supply fee
\$ 5.00	3 rd Art
\$ 3.00	3 rd Computer lab
\$ 3.00	3 rd School planner
\$ 7.00	3 rd workbooks
\$15.00	4 th Supply fee
\$ 5.00	4 th Art
\$ 3.00	4 th Computer lab
\$ 7.00	4 th Recorder & music
\$ 3.00	4 th School planner
\$14.50	4 th workbooks

2) PVE Principal Dyce granted approval of 2009-2010 fees:

\$45.00	K
\$40.00	1 st
\$35.00	2 nd
\$35.00	3 rd
\$35.00	4 th

3) SMS Principal Bell granted approval of 2009-2010 fees:

\$33.00	5 th Instructional fee
\$ 3.00	5 th Locker
\$ 5.00	5 th Scholastic/W R/National Geographic
\$15.00	5 th SRA/Reading Enrichment Materials
\$33.00	6 th Instructional fee
\$ 3.00	6 th Locker
\$ 5.00	6 th Scholastic/W R/National Geographic
\$15.00	6 th SRA/Reading Enrichment Materials
\$ 9.00	6 th Band Book - band students
\$33.00	7 th Instructional fee

\$ 3.00	7 th Locker
\$ 5.00	7 th Scholastic/W R/ National Geographic
\$15.00	7 th SRA/Reading Enrichment Materials
\$ 9.00	7 th Band Book - band students
\$ 3.50	7 th SCOPE magazine - Advanced Reading students
\$33.00	8 th Instructional fee
\$ 3.00	8 th Locker fee
\$ 5.00	8 th Scholastic/ W R/National Geographic
\$15.00	8 th SRA/Reading Enrichment Materials
\$ 9.00	8 th Band Book - band students
\$ 3.50	8 th SCOPE magazine – Advanced Reading students

Students participating in designated sports will purchase their own uniform and supplies. Each student will pay \$2.00 for transportation costs.

4) SHS Principal Ray granted approval of 2009-2010 fees:

\$330.00	Color Guard
\$330.00	Marching Band
\$ 50.00	Choir – both semesters
\$ 30.00	Floral design
\$ 30.00	Choir – 1 semester
\$ 20.00	Biology II
\$ 20.00	Chemistry I & II
\$ 20.00	Physics – college bound
\$ 20.00	Ecology
\$ 20.00	Agriculture
\$ 20.00	Accounting
\$ 20.00	Art I & II
\$ 20.00	Street Law
\$ 15.00	Biology I
\$ 15.00	Physics – conceptual
\$ 15.00	Physical Science
\$ 15.00	Ecology
\$ 15.00	Earth Science
\$ 15.00	Textile and Apparel
\$ 15.00	Nutrition and Foods
\$ 15.00	Life Connections
\$ 15.00	Family & Consumer Science
\$ 15.00	Housing
\$ 15.00	Interior Design
\$ 10.00	Geometry
\$ 10.00	Computer applications
\$ 10.00	Personal Finance
\$ 10.00	Diversified Technology
\$ 10.00	Innovations & Inventions
\$ 10.00	Diversified Technology II
\$ 10.00	English 1 – To Kill a Mockingbird & EOC books
\$.25	Library fee
\$10.00	Parking
\$ 2.00	Locker

- 5) ACE Principal Adams granted approval of 2009-2010 fees:
 - \$25.00 K – 4th Instructional fee
- 6) WCE Principal Raymer granted approval of 2009-2010 fees:
 - \$30.00 K-4th Classroom fees
 - \$ 2.50 Music
 - \$ 2.50 PE
 - \$ 2.50 Computer lab
 - \$ 2.50 Guidance fee
 - \$13.00 K handwriting workbook
 - \$10.50 K Reading assessment benchmark tests
 - \$13.00 1st handwriting workbook
 - \$10.50 1st Reading assessment benchmark tests
 - \$ 8.00 1st Grammer & Writing workbooks
 - \$12.00 2nd Reading assessment benchmark tests
 - \$ 8.00 2nd Grammer & Writing workbooks
 - \$12.00 3rd Reading assessment benchmark tests
 - \$12.00 4th Reading assessment benchmark tests
- 7) CMS Principal Norris granted approval of 2009-2010 fees:
 - \$ 3.50 5th planner
 - \$ 3.00 5th locker
 - \$ 5.00 5th Art & Health
 - \$ 8.00 5th Band
 - \$ 5.00 5th Pearson – benchmark test
 - \$14.50 5th Academic supplies
 - \$15.00 5th SRA/SSR materials, AR, workbooks
 - \$ 8.00 6th Academic magazine
 - \$ 3.50 6th planner
 - \$ 3.00 6th locker fee
 - \$ 5.00 6th Art & Health
 - \$ 8.00 6th Band
 - \$ 5.00 6th Pearson – benchmark test
 - \$ 7.00 6th Class art supplies
 - \$ 7.50 6th Academic supplies
 - \$15.00 6th SRA/SSR materials & workbooks
 - \$ 3.50 7th planner
 - \$ 5.00 7th Art & Health
 - \$ 8.00 7th Band
 - \$ 3.00 7th Locker fee
 - \$ 5.00 7th Pearson – benchmark test
 - \$ 4.00 7th *Junior Scholastic* magazine
 - \$ 8.50 7th Academic supplies
 - \$15.00 7th SRA/SSR materials, AR, & workbooks
 - \$ 3.50 8th planner
 - \$ 5.00 8th Art & Health
 - \$ 8.00 8th Band
 - \$ 3.00 8th locker
 - \$ 5.00 8th Pearson – benchmark test
 - \$14.50 8th Academic supplies
 - \$15.00 8th SRA/SSR materials, AR, & workbooks

8) CHS Principal Leavitt granted approval of 2009-2010 fees:

\$15.00	Biology
\$15.00	Biology 2
\$15.00	Ecology
\$15.00	Physical Science
\$20.00	Chemistry
\$20.00	Chemistry 2
\$20.00	Physics
\$ 5.00	Lockers
\$ 8.00	Planners
\$ 5.00	Foundations 1 & 2
\$ 5.00	Algebra 1 & 2
\$20.00	FACS
\$20.00	Floral design
\$10.00	Theatre
\$10.00	Spanish 1 & 2
\$20.00	French 1 & 2
\$20.00	Art
\$20.00	Art 2
\$10.00	Computer/Keyboarding
\$15.00	PE
\$10.00	Parking
\$30.00	Accounting
\$200.00	Band

9) KSE Principal Bramble granted approval of the 2009-2010 fees:

\$ 5.00	K – Weekly Reader
\$ 5.00	K – Science Studies Weekly
\$ 5.00	K – Social Studies Weekly
\$ 3.50	K - Nat'l Geographic Young Explorer
\$25.00	K – Supply fee
\$ 2.00	K – PE and Music
\$ 8.00	1 st – Grammer & writing practice book
\$ 4.00	1 st – Nat'l Geographic Young Explorer
\$25.00	1 st – Supply fee
\$ 2.00	1 st – PE & Music
\$12.00	2 nd – Grammer & writing practice book
\$25.00	2 nd – Supply fee
\$ 2.00	2 nd – PE & Music
\$10.00	3 rd – Handwriting workbook
\$12.00	3 rd – Grammer & writing workbook
\$ 2.75	3 rd – assignment book
\$10.00	3 rd – TCAP Preparation workbook
\$20.00	3 rd – Supply fee
\$ 2.00	3 rd – PE & music
\$11.00	4 th – Shurley Method workbook
\$ 8.00	4 th – Spelling workbook
\$ 2.75	4 th – Assignment book
\$20.00	4 th – Supply fee
\$ 6.50	4 th – Supply fee

- \$ 2.00 4th – PE & music
- 10) PES Principal Barrow granted approval of 2009-2010 fees:
 - \$22.00 K – 4th - supply fee
 - \$ 5.00 K – 4th – technology
 - \$ 6.00 K – 4th – T-shirt
 - \$ 4.00 3rd – 4th – agenda
 - \$12.00 K – 2nd – workbook
 - \$ 8.00 3rd – 4th – workbook
- 11) HMS Principal Schliwa granted approval of 2009-2010 fees:
 - \$ 6.00 Agenda
 - \$ 3.00 Lock
 - \$15.00 SRA/Reading Enhancement
 - \$ 4.00 Science
 - \$ 4.00 Social Studies
 - \$ 4.00 Language/Reading
 - \$ 4.00 Math
 - \$ 8.00 Art
 - \$ 2.00 PE/Health
 - \$10.00 Band (students will pay for either Art/PE OR Band)
- 12) HHS Principal Simpkins granted approval of 2009-2010 fees:
 - \$25.00 Art
 - \$200.00 Band
 - \$ 5.00 Social Studies
 - \$ 5.00 Math
 - \$20.00 Spanish 1, 2, 3
 - \$20.00 French 1, 2, 3
 - \$ 3.00 Keyboarding
 - \$15.00 ACT Prep
 - \$15.00 TED-1
 - \$30.00 TED-2
 - \$15.00 TED-3
 - \$10.00 Health Science
 - \$10.00 Medical Diagnostics
 - \$10.00 Medical Therapeutics
 - \$10.00 FACS
 - \$10.00 Housing & Interiors
 - \$10.00 Textiles & Apparel
 - \$10.00 College Survival
 - \$20.00 English
 - \$25.00 PE
 - \$20.00 Science
 - \$ 5.00 Beginning Theater
 - \$10.00 Intermediate Theater
 - \$20.00 Advanced Theater
 - \$10.00 Parking permit
 - \$ 5.00 Lockers

E) Field trips: None

F) School/Principal request:

- 1) PVE Principal Dyce granted permission to continue the teacher daycare program for the 2009-2010 school year.
- 2) ECE Principal Young granted permission to continue the "Dragon's Tales" teacher daycare for the 2009-2010 school year.
- 3) CMS Principal Norris granted approval of in-school athletic events:
 - Student vs. Student and/or Faculty
 - March 26th (alt April 1st)
 - March 29th (alt May 26th)
- 4) CHS Principal Leavitt granted approval of an in-school girls' soccer match to be played at SHS at 1:30 p.m. on September 10th.
- 5) SHS Principal Ray granted approval of the following in-school athletic events:
 - Wrestling match during 4th block – November TBA
 - Soccer match during 4th block – April or May TBA

G) Early Graduation Request: None

H) Committees: None

Budget and finance: None

Old business:

A) Williamson made a motion, seconded by Collins to revise on second reading Board Policy 3.400, Student Transportation Management. This policy passed first reading on June 1st. Lavender expressed concern that drivers must sign at the beginning of the year if they desire to drive field trips. She feels the drivers should have the opportunity to sign and be committed for a certain period of time. The Board agreed and asked Ms. Williams to write an Administrative Procedure. The motion carried unanimously.

Delete the Transportation Committee section.

Page 2, first paragraph under Bus Drivers shall read:

The bus drivers' handbook shall be reviewed each year by the Director or Schools, Director of Transportation, and six bus drivers (two per cluster) elected by a vote of current bus drivers at fall in-service.

Add the following to the end of the policy:

MULTIPLE ROUTES, FIELD TRIPS, AND EXTRA-CURRICULAR TRANSPORTATION

Drivers and bus aides shall be assigned by seniority. Seniority is based on the most recent date of hire for transporting students.

Every driver shall be given the opportunity to drive field trips. Drivers shall be assigned by seniority within cluster after signing up for the opportunity.

The complete list by cluster shall be exhausted before driving opportunity is offered to the next seniority person in line for multiple routes and field trips. If no driver within the cluster can be found, a driver from outside the cluster may have the opportunity by order of seniority.

Every driver shall have one route. Every driver shall have the opportunity to receive a second route before third routes are offered.

Any exceptions to this policy must have board approval.

New business:

A) Collins made a motion, seconded by Horton, and carried unanimously to approve Dianne Williams to serve as Interim Director of Schools until a Director is appointed.

B) Chairperson Proffitt read a prepared resolution for EMS to use land at Harpeth. Lavender made a motion, seconded by Spiegl to approve the lease to EMS as stated in the resolution. Some discussion followed. When questioned, Mayor Orange said he should have the lease prepared in about two weeks.

Horton moved to amend the motion, seconded by Spiegl by adding fifty-year lease, add the word construction, and add after approval of the fifty-year lease by the Board Attorney and the Board, the lease period will begin. The amendment to the motion carried unanimously. The amended motion passed unanimously. The resolution shall read:

Cheatham County Board of Education agrees to lease a parcel of property that measures 256 feet X 200 feet. This land is between the property line and the existing Kingston Springs Fire Hall. The EMS Department shall be responsible for all financial items, including but not limited to, legal fees, surveys, construction, and any other costs that maybe incurred from this lease. A lease agreement shall be presented to the Board Attorney for final approval of all conditions. After approval of the fifty-year (50) lease by the Board Attorney and the Board, the lease period will begin.

\$1.00 per year lease fee shall be paid to the Cheatham County School System for the exclusive use of housing the County Ambulance Service.

C) Williamson made a motion, seconded by Spiegl to approve for Cheatham County to use two (2) classrooms (where space is available) at the Educational Annex Building for the purpose of two adult classes – LPN courses and Business courses. These classes will be paid by stimulus money, with no financial responsibility on the part of the Board of Education. Discussion followed. No current adult classes will be displaced, only moved. The motion carried unanimously.

D) Horton made a motion, seconded by Williamson to approve Woods & Woods as Board Attorney for one year beginning July 1, 2009, for the sum of \$1,000.00 each month. The agreement will automatically renew for additional one year terms at the conclusion of each term unless either party objects in writing. Either party may earlier terminate and cancel this agreement by giving one month's written notice to the other party. Collins stated that as an attorney she has no professional affiliation, at this time, with Mr. Woods or his law firm. The motion passed unanimously.

Brief comments from Board Members:

Chairperson Proffitt announced the following meetings:

July 7th - Budget work session

July 9th - Director's search

July 16th - Work session, if needed

July 30th - Agenda work session

Aug. 3rd - Board meeting at 7:00 p.m.

Proffitt recognized Peggy Blair Pinkelton and Judy Harding, each retiring after forty-four years in education.

Proffitt congratulated Dr. Sherry Gibbs on her appointment as Elementary Supervisor and Jenny Simpkins on her appointment as Title 1/Media and Materials Supervisor.

Horton said due to State budget cuts, adults will be cut from the GED program if the GED is not obtained in a certain period of time. He feels it is wrong and a deterrent to our community. He encouraged everyone to consult their State representatives.

Lavender complimented Cheatham Middle School on their letter to the parents explaining their fees and the supplies the child will need in the classroom.

Proffitt thanked the Board for their hard work with Finance Director Tillman on the 2009-2010 school year budget.

Adjourn:

Chairperson Proffitt adjourned the meeting at 8:01 p.m.

Submitted by
Carol F. Cannon

Dianne B Proffitt, Board Chairperson

Dianne C. Williams, Interim Director of Schools