

A G E N D A
Cheatham County Board of Education

May 5, 2008

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Kurt Scott, Rickey Thomas, Barry Breen, Dianne Proffitt, Chris Spiegl, and Susan Greer
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum thirty (30) minutes)
7. Presentations and Awards:
 - A) Clean Sweep Poster Contest winners:
 - Grand Prize – Tristan Davenport, KSE
 - 1st Prize – Hayley Pawsey, PVE
 - 2nd Prize – Anna Pearson, ACE
 - 3rd Prize – Maddie Todd, ACE
 - B) Coordinated School Health awards:
 - Ashland City Elementary
 - West Cheatham Elementary
 - Cheatham Middle School
 - Harpeth Middle School
 - East Cheatham Elementary
 - C) Mike Lockert, Cheatham County CTE Director received an honorary state FFA degree. This is the highest honor that can that can be bestowed by the state FFA to recognize individuals who have rendered outstanding service to the agricultural education FFA program.

8. Reports:
 - A) CCCHS report
9. Hearing of Delegations:
10. Consent Agenda:
 - A) Minutes: April 7, 2008
 - B) Approval for tenure:
 - C) Disposal of surplus equipment/materials:
 - 1) CMS AP Brinkley requests permission to discard the following irreparable or outdated items: 137 books, 3 printers, 1 overhead projector, 1 VCR, 2 videos
 - 2) ACE Principal Jones requests permission to discard the following irreparable items: 34 monitors, 30 towers
 - 3) PVE Principal Dyce requests permission to discard the following irreparable items: 10 monitors, 2 printers, 13 computers, 2 overheads, and 1 scanner
 - 4) SMS Principal Bell requests permission to discard the following irreparable items: 4 monitors, 8 printers, 6 computers, 1 scanner, 2 VCRs, 1 DVD player, 100 books, 43 video cassettes, and outdated standardized prep materials
 - 5) Transportation Director Wilson requests permission to declare surplus and advertise for bids on the following vehicles: a 1993 78-passenger Blue Bird bus, a 1993 84-passenger Blue Bird bus, a 1994 84-passenger Blue Bird bus, a 1997 16-passenger Chev/Blue Bird bus, two 1996 16-passenger Chev/Blue Bird busses, a 1984 Blue Bird HHS Band bus, and a 1989 GMC maintenance vehicle
 - D. School fees:

2008 Summer School tuition

 - \$100.00 – Cheatham County residents
 - \$150.00 – non-Cheatham County residents

E. Field trips:

1) SHS Principal Newton requests permission for the Economic Challenge team to attend the National Economic Contest in New York, New York. The dates are May 17 – 19. The eight students and two adults will travel by air.

F. School/Principal request:

G. Early Graduation Request:

H. Committees:

11. Budget and Finance:

A) Budget Amendments – requires Board approval

B) Budget Amendments – requires Board approval and then send to County Commission for approval

12. Old Business:

A) Revise on **second reading** Board Policy 6.203, School Admissions.

This policy passed first reading on April 7, 2008.

Add the following as item 4:

4. The parent or legal guardian of a student seeking to enroll must provide the school district with at least three (3) of the items, number (1) through (8) below as verification of their residency:

1) Mortgage document or property deed

2) Apartment or home lease

3) Utility bills

4) Driver's license

5) Voter registration card

6) Automobile registration

7) Checking account

8) Any other documentation that will objectively and unequivocally establish that the parent or guardian resides in the school district

The last two paragraphs shall read (additions italicized):

No student shall be granted entrance under disciplinary action from another

system *without appearing before the Cheatham County Student Disciplinary Hearing Authority.*

A child whose care, custody and support has been assigned to a resident of the district by a power of attorney or order of the court shall be enrolled in school provided appropriate documentation has been filed with the district office. *The Power of Attorney will be verified each semester for authenticity.*

B) Revise on **second reading** Board Policy 6.204, Attendance of Non-Resident Students. This policy passed first reading on April 7, 2008. Changes include the first sentence of paragraph six to read as follows: Non-resident students whose parents or legal guardian are employees of the Cheatham County Board of Education may enroll in Cheatham County Public Schools and are exempt from tuition charges.

C) Revise on **second reading** Board Policy 6.305, Student Concerns, Complaints and Grievances. This policy passed first reading on April 7, 2008. Changes include the first paragraph under **Appointing Complaint Managers** shall read:

The director of schools shall appoint at least two complaint managers, one of each gender for each school. The Federal Rights Coordinator may serve as a complaint manager. The director of schools shall maintain a list. The names will be posted in each school.

D) Revise on **second reading** Board Policy 6.306, Interference/Disruption of School Activities. This policy passed first reading on April 7, 2008. The last two paragraphs shall read as follows:

A student found guilty of misbehavior may receive punishment ranging from verbal reprimand to suspension dependent on the severity of the offense and the offender's prior record.

Suspensions more than ten days, expulsions, and zero tolerance offenses are to be presented before the Student Disciplinary Hearing Authority.

E) Revise on **second reading** Board Policy 6.702, Student Clubs and Organizations. This policy passed first reading on April 7, 2008. Changes include adding the following as the last paragraph:

HAZING

Hazing by students acting alone or with others is strictly prohibited. Hazing is defined as any action taken or situation created, intentionally, whether on or off school property, to produce mental or physical discomfort,

embarrassment, harassment, or ridicule.

F) Delete on **second reading** Board Policy 6.712, In-School Employment. This policy deletion passed first reading on April 7, 2008.

13. New Business:

A) Appeal a Student Disciplinary Hearing Authority decision – 2 CHS students

B) Appeal a Student Disciplinary Hearing Authority decision – CHS student

C) Revise a portion of the 5-year plan for roofs, HVAC, and workbooks

D) Textbook Supervisor Jones requests approval of textbook adoptions for advanced Social Studies classes. This will be the selection for purchase during the next six years.

E) Approval of the combined Federal Projects for 2009 and all amendments and addenda pertaining to the project year.

F) Approval of special courses to be offered during the 2008-2009 school year. These courses have been approved by the Cheatham County Curriculum Council. Following Board approval, these courses will be sent to the State for approval.

G) Approval of Cheatham County's Tennessee Comprehensive System-wide Planning Process (TCSPP) 2008

H) Adopt on **first reading** Board Policy 6.2061, Unsafe School Choice. Title IV Project Director K Jones is requesting approval of the implementation of this policy to insure that all staff, parents, and students are aware of their rights and responsibilities under the same. This was a compliance issue that was address by Federal Monitors that is required to be addressed by May 2008.

I) Revise on **first reading** Board Policy 1.200, Method of Election of Officers. Changes include the insertion of paragraph two to read: *Whenever it becomes apparent that no officer will be continuing on the Board following expiration of their terms on August 31, then at the next Board meeting, or special meeting called for that purpose, a member of the*

Board whose term is not expiring, shall be elected Chairman pro tem. The Chairman pro tem shall assume and fulfill all duties and responsibilities of the chairperson from September 1 until a Chairman and Vice-Chair are elected. This includes the running of any necessary regular or special meetings.

J) Revise on **first reading** Board Policy 1.803, Tobacco-Free Schools. The first paragraph shall read:

All uses of tobacco and tobacco products, including smokeless tobacco, are prohibited on all of the school district's property.

The last paragraph shall read:

Signs will be posted throughout the district's property to notify students, employees, and all other persons visiting the school that the use of tobacco and tobacco products is forbidden.

K) Revise on **first reading** Board Policy 5.100, Personnel Goals. The third goal shall read:

To provide a professional development training program for all employees to improve their performance;

L) Revise on **first reading** Board Policy 5.109, Evaluation. The fourth paragraph shall read:

The Board shall use guidelines developed by the State Board of Education for implementation of an approved evaluation system. Annual evaluation shall be made of apprentice teachers who have not gained tenure and a professional license. Professionally licensed educators will be evaluated at least once every five years. Additionally, a performance assessment shall be completed at least two times every five years with at least one year between assessments.

M) Revise on **first reading** Board Policy 5.113, In-Service and Staff Development Opportunities. The third paragraph shall read:

Each principal and administrator shall be required to acquire TASL credit hours. These are earned through both TASL-sponsored professional development events and TASL-approved professional development provided by other agencies or organizations.

TASL Training Cycle

Cycle beginning before July 1, 2006 – 72 hours TASL-approved credit required within five years.

Cycle beginning on or after July 1, 2006 – 28 hours TASL-approved credit required within two years.

N) Revise on **first reading** Board Policy 5.205, Retirement. The first sentence of the fourth paragraph shall read:

Employees who retire under TCRS may be employed up to one-hundred twenty (120) days per year without loss of retirement benefits.

O) Revise on **first reading** Board Policy 6.205, Student Assignment. Section four on page one shall be revised to read:

Students who are allowed to attend a school other than their zoned school by virtue of the "Grandfather" allowance of 2001-2002 may continue in that school(s) to which it feeds through high school graduation.

Section five on page two shall be deleted.

The **Procedure** section on pages two and three shall be deleted.

P) Revise on **first reading** Board Policy 6.208, Release During School Hours.

Delete item seven which reads: No student will be allowed to leave campus during lunch time except by special consent of the principal.

Add the following to the end of the policy:

All eligible students must adhere to the rules of the school and school board policies.*

**The student becomes an "eligible student" when he or she reaches age eighteen.*

14. Brief comments from Board Members
15. Announcements and Recognitions
16. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

Millie Jones, ACE principal, 30 years of service, all in Cheatham County
Priscilla Dorris, KSE principal, 29 years of service, 26 in Cheatham Co.
Frances Hall, ACE faculty, 41 years of service, all in Cheatham County
Janice Pendergrass-Lawrence, KSE guidance, 27 years of service, 24 in
Cheatham County

Kathy Stroup, ECE faculty, 27 years of service, 23 in Cheatham County
Debra Williams, Sp Ed SLP, 34 years of service, 32 in Cheatham County
Betty Cuff, bus driver, 5/23/08 – 35 years of service in Cheatham County

B. Administrative Positions approved:

Keith Miller, CMS Assistant Principal, 7/1/08

C. Leave of Absence approved:

Carolyn Lockert, SMS faculty, 3/24/08 – 4/16/08

Paulette Cothorn, CHS voc faculty, 4/3/08 – 5/1/08

D. Resignations:

Sarah Worsham, SHS faculty, 4/8/08

Renee' Matthews, ACE faculty, 5/23/08

Jacquelyn Spruill, HMS teacher assistant, 4/18/08

Jamie Tinsley, SHS school nutrition, 4/4/08

Debra Hamm, CHS school nutrition, 4/4/08

Rebecca Richard, ACE school nutrition, 3/26/08

Amber Vowell, SMS school nutrition, 4/10/08

Janie Dabney, bus driver, 2/29/08

Tisha Mason, building operator, 3/21/08

Penny Yearata, building operator, 4/7/08

Casey Baker, building operator, 4/8/08

Robert Evans, building operator, 4/18/08

E. Termination of Employment:

Jessica McGill, PVE school nutrition manager, 3/31/08

F. Transfers approved:

G. Elections/Placements approved:

Adam Spencer Carter, SHS faculty, interim 4/3/08 – 5/20/08, pending
background check

Steve Bullard, ACE sp ed assistant, 4/7/08, new position

Jennifer Perigo, KSE assistant, 4/7/08, new position

Ashley Bradley, HMS part-time assistant, 4/23/08, pending

background check
Susan Schultz, KSE Daycare, part-time, 4/7/08, pending background
check
William C. Johnson, PES Daycare, 4/1/08, pending background check
Mary J. Groves, ACE school nutrition, 4/21/08
Starlina Smith, ECE school nutrition, 3/31/08, pending background
Check
Zandra Bond, SHS school nutrition, 3/31/08, pending background
Check
Tish Roach, SMS school nutrition, 3/31/08, pending background check
Sheryl Douglas, SHS school nutrition, 3/31/08
Susan Schultz, KSE school nutrition, 4/7/08, pending background
Check
Kandice Kapanka, HHS asst. track coach, 07-08 SY, pending
background check
Troy Brooksher, building operator, 4/3/08
Richard Caruthers, building operator, 4/8/08
Carolyn Price, building operator, 4/4/08
James Beecher Turnington, building operator, 4/17/08
Jerry Webb, building operator, 4/23/08
Muriel McCutcheon, building operator, 4/28/08
Jeri McCutcheon, building operator, 4/28/08
Kathleen Fisher, KSE daycare, 4/29/08